

# STATE THEATRE SOUTH AUSTRALIA WORKSHOP AND PROPS ENTERPRISE AGREEMENT 2012

File No. 1490 of 2012

**This Agreement shall come into force on and from 4 June 2012 and have a life extending for a period of twenty-four months therefrom.**

THE COMMISSION HEREBY APPROVES THIS ENTERPRISE AGREEMENT PURSUANT TO SECTION 79 OF THE FAIR WORK ACT 1994.

DATED 04 JUNE 2012.

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COMMISSION MEMBER



**STATE THEATRE COMPANY (SOUTH AUSTRALIA) WORKSHOP AND PROPS ENTERPRISE  
AGREEMENT - 2012**

**Preamble**

This Agreement is made pursuant to the Fair Work Act 1994.

**Clause 1 Title**

This Enterprise Agreement shall be known as the State Theatre Company South Australia Workshop and Props Enterprise Agreement 2012.

**Clause 2 Arrangement**

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**Clause 3 Parties to the Agreement**

a) - Parties Bound - Parties to this agreement are the State Theatre Company of South Australia and employees (as defined by 3 (b) and the Media, Entertainment and Arts Alliance.

b) Application - This agreement shall apply to all employees in the workshop and props department of the State Theatre Company of South Australia, irrespective of the type of employment, who are bound by the terms of the S.A. Public Sector Live Performance Award 2011.

**Clause 4 Relationship to Parent Awards**

4(a) This Agreement shall be read and interpreted wholly in conjunction with the Award prescribed in Clause 3, provided that where there is any inconsistency this Agreement shall take precedence to the extent of the inconsistency.

4 (b) Existing employment conditions shall be maintained.

**Clause 5 Relationship to Previous Enterprise Agreements**

This Agreement replaces the State Theatre South Australia Enterprise Agreement 2010 for the Workshop and Props Department.

**Clause 6 Period of Operation**

This Agreement shall come into operation from the date of approval and will remain in force for 2 years after that date. The parties to this agreement will commence discussions on a new agreement at least two months prior to the expiration of this agreement.

**Clause 7 Not To Be Used As A Precedent**

This agreement shall not be used as a precedent in any manner whatsoever to obtain similar arrangements or benefits in any other organisation.

**Clause 8 Staff Training & Work Environment**

8.1 The State Theatre Company recognises its responsibility to provide training for the theatrical profession, in particular its staff, whenever it can, to improve the skills and knowledge base of its employees and assist in workplace flexibility. Accordingly, it will budget an annual amount to send employees to appropriate short term training courses. It will also assist permanent and full time employees wishing to undertake tertiary study by allowing negotiated time off to attend lectures or classes and by contributing a portion of the fees payable for such study.

8.2 The Company abides by its obligations under the relevant Occupational Health and Safety Act and stringently enforces health and safety in the workshop and props environments in particular. It will conduct ongoing professional OH&S audits during the life of this agreement and improve OH&S in the workplace based on the recommendations of such an Audit. The employees agree that they will abide by the recommendations of such an audit and will continue to address any issues arising from the regulations of the OH&S Act. They also agree that all workplace areas of the Company are smoke-free areas and will abide by this policy.

8.3 MEAA training - The State Theatre Company will provide access to up to 5 days training, in aggregate, across the organisation, for employees to attend recognised and accredited training programs for the purposes of aiding members in performing their industrial role. The training will aid in developing and maintaining delegate skills and knowledge on both an interpersonal and industrial and legislative basis.

## **8.4 Leave**

### **8.4.1**

Sick leave - Employees are entitled access to 12 days sick leave per year.

### **8.4.2 PAID MATERNITY LEAVE AND PAID ADOPTION LEAVE**

Paid maternity leave and paid adoption leave applies in accordance with this clause.

8.4.2.1 Subject to this clause, an employee, other than a casual employee, who has completed 12 months continuous service immediately prior to the birth of the child, is entitled to: sixteen (16) weeks paid maternity leave.

8.4.2.2 Subject to this clause, an employee, other than a casual employee, who has completed 12 months of continuous service before taking custody of an adopted child, is entitled to: sixteen (16) weeks paid maternity leave.

8.4.2.3 The following conditions apply to an employee applying for paid maternity leave or paid adoption leave:

- a) The total of paid and unpaid maternity/adoption/parental/special leave is not to exceed 104 calendar weeks in relation to the employee's child. For the purposes of this clause, child includes children of a multiple birth/adoption.
- b) An employee will be entitled to sixteen (16) weeks leave, paid at the employee's ordinary rate of pay (excluding allowances, penalties or other additional payments) from the date maternity/adoption leave commences. The paid maternity/adoption leave is not to be extended by public holidays, rostered days off, programmed days off or any other leave falling within the period of paid leave.

8.4.2.4 At the time of applying for paid maternity leave or paid adoption leave, the employee may elect in writing:

- a) To take the paid leave in 2 periods split into equal proportions during the first 12 months of the commencement of their paid leave; or
- b) To take the paid leave at half pay in which case, notwithstanding any other clause of this Enterprise Agreement, the employee will be entitled, during the period of leave, to be paid at half the ordinary rate of pay (excluding allowances, penalties or other additional payments) from the date maternity/adoption leave commences; or
- c) A combination of (a) and (b).

8.4.2.5 Part time employees will have the same entitlements as full time employees, but paid on a pro-rata basis according to the average number of contracted hours during the immediately preceding 12 months (disregarding any periods of leave).

8.4.2.6 During periods of paid or unpaid maternity leave, sick leave with pay will not be granted for a normal period of absence for confinement. However, any illness arising from the incidence of the pregnancy may be covered by sick leave to the extent available, subject to the usual provisions relating to production of a medical certificate and the medical certificate indicates that the illness has arisen from the pregnancy.

## **RETURN TO WORK ON A PART TIME BASIS**

8.4.3 Subject to this clause, an employee is entitled to return to work after maternity or adoption leave on a part time basis, at the employee's substantive level, until the child's second birthday.

8.4.3.1 The following conditions apply to an employee applying to return on a part time basis:

- a) The employee will provide such request at least 6 weeks prior to the date on which the employee's maternity or adoption leave is due to expire, and will provide to the Chief Executive such information as may reasonably be required, including the proportion of time sought, and the date of the relevant child's second birthday.
- b) At least 6 weeks prior to the relevant child's second birthday, the employee will advise the Chief Executive whether the employee will revert to employment on a full time basis or seeks to continue to be employed on a part time basis.
- c) An employee's return to work part time will be on a non-discriminatory basis so as to operate in the same manner as any other employee returning from a period of leave.

## **FAMILY CARER'S LEAVE**

8.4.4 For the purpose of this clause, the following are to be regarded as members of a person's family: a spouse (including a defacto spouse or a former spouse); a child or step child; a parent or parent in-law; any other member of the person's household; a grandparent or grandchild; any other person who is dependent on the person's care.

8.4.4.1 An employee (other than a casual employee) with responsibilities in relation to a member of the employee's family who need the employee's care and support due to personal injury or for the purposes of caring for a family member who is sick and requires the employee's care and support or who requires care due to an unexpected emergency, is entitled to up to 10 days (or the equivalent in hours) of their accrued sick leave entitlement in any completed year of continuous service (pro rata for part-time employees) to provide care and support for such persons when they are ill.

8.4.4.2 This access is available if the following conditions are satisfied: the employee must have responsibility for the care of the family member concerned; and the employee produces satisfactory evidence of sickness of the family member, if requested.

8.4.4.3 The ability to access this leave does not in any way limit an employee's right to apply for special leave in accordance with arrangements provided elsewhere for this leave.

### **8.4.5 Bereavement leave**

An employee shall on the death within Australia of a spouse, father, mother, brother, sister, mother-in-law, father-in-law, child, step-child or grandparents shall be entitled to leave up to and including the day of the funeral of such a relation, and such leave shall be without deduction of pay for the period of three ordinary days work. Proof of such death shall be furnished by the employee to the satisfaction of the employer. Provided, however, that this clause shall have no operation while the period of entitlement to leave under it coincides with any other period of leave. For the purpose of this clause 'spouse' shall include a person who has a de facto wife or husband. The provision of this clause shall also be extended to include an employee who has a same sex relationship. The same burden of proof of death shall apply.

## **Clause 9 Measures to Achieve Gains In Productivity, Efficiency and Flexibility**

9.1 Accrued long service leave may on agreement be utilised during the downtimes provided for in subclause 9.2.

9.2 By 1 November each year, when the subsequent year's plans are set, downtime will be clarified and staff and management will agree as to the utilisation of annual and long service leave during downtime.

9.3 A three (3) hour minimum call is applicable on each day of the week, from Sunday to Saturday inclusive.

### **Clause 10 Ongoing Consultation**

10.1 The parties to this Agreement are committed to the ongoing process of proper consultation. As part of this process, representatives of the parties, being the State Theatre Company of South Australia, and the MEAA, as well as a representative from the workshop and props department of the Company, will meet at least once annually to review the progress of this Enterprise Agreement and address any issues arising from this review and come to mutual agreement for further action if needed. The review will specifically monitor productivity gains and skills gains and training needs and mutually devise any action plans to address any delays in achieving productivity gains and skills/training needs.

10.2 The Company will also convene regular staff meetings between management and staff, including the workshop and props staff, at a minimum of monthly intervals, during normal working hours. Such meetings will convey information to all staff concerning the general and specific operations of the Company so that short term planning and scheduling can be optimised. In addition, such meetings will address long term issues and operations of the Company, where appropriate, so that staff can have knowledge of and an input into the long term planning processes of the company. The meetings will, in general, also allow:-

- a). Implementation and improvement of the consultative and decision making processes within the State Theatre Company of South Australia.
- b). Identify and implement methods of improving the flexibility of the State Theatre Company of South Australia's operations.
- c). Improve the efficiency and competitiveness of the State Theatre Company of South Australia and maximise income from all sources.
- d). Identify, implement and maintain any practicable cost efficiencies and reductions in all operations of the State Theatre Company of South Australia.
- e). Improve job security, the attainment of skills and career opportunities for employees.
- f). Improve the quality of the working life of State Theatre Company of South Australia's employees.
- g). Identify, implement and maintain methods of improving the service provided by the State Theatre Company of South Australia to theatre patrons and other customers.

The parties also recognise the Media, Entertainment and Arts Alliance as the relevant association representing employees covered by this Agreement and the State Theatre Company will continue to consult with the Alliance in giving all due assistance to the Alliance in the performance of its duties within the workplace. The State Theatre Company also recognises the Alliance's desire to achieve union membership amongst employees and encourages employees to give serious consideration to the Alliance's view on this matter.

**Clause 11 Rates of Pay**

Classification Level	Base Pay Rate at 30 June 2012 (includes all over award rates paid to date) pw	At 1 July 2012	At 1 July 2013
Increase (%)		2.5%	2.5%
Entry level Carpenter / Props Maker Theatrical Employee Level 1	\$751.32	\$770.10	\$789.36
Props Shop Supervisor Employee Level 2	\$830.81	\$851.58	\$872.87
Carpenter's Assistant Theatrical Employee Level 3	\$852.10	\$873.40	\$895.24
Carpenter Theatrical Employee Level 4	\$975.35	\$999.73	\$1,024.73
Leading Hand Theatrical Employee Level 5	\$1,096.27	\$1,123.68	\$1,151.77
Props Manager Theatrical Employee Level 6	\$1,167.43	\$1,196.62	\$1,226.53
Workshop Supervisor Theatrical Employee Level 7	\$1,176.63	\$1,206.05	\$1,236.20

**Clause 12 Grievance Procedures**

The parties agree to adhere to the dispute settling procedures / grievance procedure set out below:

The dispute or grievance will, in the first instance, be addressed directly between the employee(s) and the relevant supervisor/manager, who will endeavour to resolve the matter immediately. At this stage, the matter may be submitted by the accredited MEAA delegate and/or MEAA official to the employer representative.

In the event that the matter cannot be resolved satisfactorily, immediate negotiations between the Media Entertainment and Arts Alliance and senior management representatives shall occur.

The parties will use every possible endeavour to ensure that any dispute or grievance is dealt with in accordance with the arrangements provided by this clause.

If the matter remains unresolved the issue may be referred to the Industrial Relations Commission of South Australia for conciliation and/or arbitration.

Both parties will endeavour to expedite the resolution of any matter in an attempt to prevent prolonged disputes, grievances or industrial action.

With the exception of an occupational health and safety issue, the status quo that existed immediately prior to the dispute will be observed during the settlement process.

**Clause 13 No Extra Claims**

13.1 This Enterprise Agreement will be taken to have satisfied and discharged all claims of any description (whether as to monies or conditions).

13.2 The rates of pay provided for in this Enterprise Agreement are inclusive of all previously awarded safety net adjustments and all future increases during the term of this Enterprise Agreement, arising out of State Wage Case decisions, including safety net adjustments, living wage adjustments or general increases, howsoever described.

13.3 Subject to this clause, the employees and associations undertake that for the term of this Enterprise Agreement, they will not pursue any further or other claims within the parameters of this Enterprise Agreement, except where consistent with State Wage Case principles.

**Signatories**

Signed on this day \_\_\_\_\_ 2012

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Rob Brookman  
CEO  
State Theatre Company of South Australia

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Witness

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Angelique Ivanica  
Branch Secretary  
Media Entertainment and Arts

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Witness