

## **Attendances at SAET – Coronavirus (COVID-19) Pandemic responses – 25 November 2021**

As a result of the South Australian Government's [COVID-19 Response | SA.GOV.AU: COVID-19](#), SAET has adopted the following practices from 23 November 2021, until further notice.

### **Keep up-to-date on SAET's COVID response**

The best way to keep up-to-date with SAET's COVID-19 response is to visit our website at [www.saet.sa.gov.au](http://www.saet.sa.gov.au). Please visit the website before calling our staff.

### **SAET Registry**

SAET Registry phone and counter continues to be open in accordance with its normal [operating hours](#).

If you need to attend the Registry to view/copy case or summonsed materials, you must ring the Registry on 8207 0999 to arrange an appointment. You should ring at least 24 hours before the time you wish to attend.

When you arrive at your allocated time, you must sign in with the Security Officer and use the COVID-safe check-in (QR code) to assist with possible contact tracing.

Masks must be worn for all attendances at SAET. Attendees need to provide their own mask.

### **Matters before Commissioners**

Commissioners will conduct conferences and hearings as per the latest notice you have received in relation to your matter. All Initial Directions Hearings will be conducted remotely.

If a hearing or conference proceeds in-person, identified room capacities and a minimum of 1.5 metres spacing between individuals will be adhered to.

Masks must be worn for all attendances at SAET and attendees should provide their own mask. At the discretion of the Commissioner, a mask may be removed when addressing the bench in a courtroom.

### **Matters before Presidential Members**

Presidential Members will conduct conferences and hearings as per the latest notice you have received in relation to your matter. You can expect most Directions Hearing to be conducted remotely.

If a hearing or conference does proceed in-person, identified room capacities and a minimum of 1.5 metres spacing between individuals will be adhered to.

Masks must be worn for all attendances at SAET and attendees should provide their own mask. In the discretion of the Presidential member, a mask may be removed when addressing the bench in a courtroom.

**Witnessing of Affidavits**

[Practice Direction – The witnessing of affidavits during the COVID-19 pandemic \(28 April 2020\)](#) continues to apply.

**Review**

We will review our position in accordance with changing circumstances, updated South Australian Government advice and directives, and the advice of health experts.



**The Honourable Justice Steven Dolphin**

**President**

**South Australian Employment Tribunal**