



SOUTH
AUSTRALIAN
EMPLOYMENT
TRIBUNAL

Attendances at SAET – Coronavirus (COVID-19) Pandemic responses – 27 July 2021

As a result of the South Australian Government's directions regarding [public activity restrictions](#), SAET is adopting the following practices from 28 July 2021, until further notice.

Keep up-to-date on SAET's COVID response

The best way to keep up-to-date on SAET's COVID-19 response is to visit our website at www.saet.sa.gov.au. Please visit the website before calling our staff.

SAET Registry

From 28 July 2021, the SAET Registry phone and counter will be open in accordance with its normal [operating hours](#).

If you need to attend the Registry to view/copy case or summonsed materials, you must ring the Registry on 8207 0999 to arrange an appointment. You should ring at least 24 hours before the time you wish to attend.

When you arrive at your allocated time, you must sign in with the Security Officer to assist contact tracing.

Masks must be worn for all attendances at SAET, attendees should provide their own mask.

Matters before Commissioners

Where possible, hearings and conferences before a Commissioner will be by telephone or video.

A Commissioner may determine that a hearing or conference be conducted in-person if they consider it safe and necessary to do so. SAET will notify parties if their hearing or conference is planned to proceed in-person.

If a hearing or conference does proceed in-person, the social distancing requirements of 1 person per 4 square metres and minimum of 1.5 metres spacing between individuals will be adhered to. Masks must be worn for all attendances at SAET, attendees should provide their own mask. In the discretion of the Commissioner, a mask may be removed when addressing the bench in a courtroom.

Matters before Presidential Members

Where possible, hearings and conferences before a Presidential Member will continue to be by telephone or video.

A Presidential Member may determine that a hearing or conference be conducted in-person if they consider it safe and necessary to do so. SAET will notify parties if their hearing or conference is planned to proceed in-person.

If a hearing or conference does proceed in-person, the social distancing requirements of 1 person per 4 square metres and minimum of 1.5 metres spacing between individuals will be adhered to. Masks must be worn for all attendances at SAET, attendees should provide their own mask. In the discretion of the Presidential member, a mask may be removed when addressing the bench in a courtroom.

Witnessing of Affidavits

[Practice Direction – The witnessing of affidavits during the COVID-19 pandemic \(28 April 2020\)](#) applies under current restrictions.

Review

We will review our position in accordance with changing circumstances, updated South Australian Government advice and directives, and the advice of health experts.

The Honourable Justice Steven Dolphin



President

South Australian Employment Tribunal