Form P10

Request to Admit

### About this form

A party may use this form to request another party to admit a particular assertion of facts or admit to the authenticity and admissibility of documents for the purpose of proceedings in the South Australian Employment Tribunal.

# Existing Case details

Provide details of the case that this application relates to.

|  |  |  |
| --- | --- | --- |
| SAET Case number |  | Name of the party lodging this form |
|  |  |  |
| Names of parties to this case (as per SAET correspondence) | | |
|  | | |

# Names of Relevant Parties

|  |  |  |
| --- | --- | --- |
| Name of party requesting admission |  | Name of the party requested to admit |
|  |  |  |

# Requested admission

### Admission of facts

The party requesting admission requests admission of the following facts:

1. …
2. …

The party requested to admit the asserted facts must, within 14 days or such other extended period of time fixed by the Tribunal or agreed between the parties, respond to the assertion by:

* Admitting the assertion; or
* Denying the assertion and state the grounds for the denial; or
* Stating that they are not in a position to admit or deny the assertion and explain why they are not in a position to do so; or
* Claiming privilege or some other proper ground for refusing to respond to the assertion.

### Admission of authenticity and admissibility of documents

The party requesting admission requests admission of the authenticity and admissibility of the following documents (true copies must be attached to this form):

1. …
2. …

The party requested to admit the authenticity and admissibility of the documents listed above must, within 14 days or such other extended period of time fixed by the Tribunal or agreed between the parties, respond by either:

* Admitting the authenticity and admissibility of the documents; or
* Denying the authenticity and admissibility of the documents and state the grounds for the denial.

# Supporting attachments

Provide a brief description of any attachments supporting this form.

|  |
| --- |
|  |

LODGING YOUR COMPLETED FORM

The person lodging this form must send a copy to all other parties to the case.

|  |  |  |
| --- | --- | --- |
| Name of person lodging the application |  | Date |
|  |  |  |

To lodge your completed form and any supporting attachments:

1. **Save the form and any supporting attachments to your computer** (Note – SAET does not require a signed version so there is no need to print and scan)
2. **Lodge the form and any supporting attachments:** 
   * **Online** at[www.saet.sa.gov.au/existingcase](http://www.saet.sa.gov.au/existingcase) (preferred); or
   * **By email** to [saet@sa.gov.au](mailto:saet@sa.gov.au)