

APPLICATION FOR DIRECTIONS



About this form

- This is the approved form to request SAET to give directions under section 37 of the *South Australian Employment Tribunal Act 2014*.
- Where necessary, this application should also be supported by an Affidavit (SAET form P03).
- If orders are made as a result of this application, they will be issued by SAET.
- This form may be completed electronically and lodged as an email attachment (not a scan). A signature is not required.

EXISTING CASE DETAILS

Provide details of the case that this application relates to.

SAET Case number

Name of party lodging this form

Names of parties to this case (as per SAET correspondence)

DIRECTIONS SOUGHT

Detail the exact directions that are sought. If more space is required please attach a supporting MS Word document.

ATTEMPTS MADE TO RESOLVE THE ISSUE

Set out briefly the attempts made to resolve the issue, including dates and the means to resolve the issue by agreement before this application was filed. If more space is required please attached a supporting MS Word document.

PROVISIONS RELIED UPON

Set out every provision of legislation, regulation or rule relied upon for the directions sought. If more space is required please attached a supporting MS Word document.

SUPPORTING ATTACHMENTS

Provide a brief description of any attachments supporting this form.

LOGGING YOUR COMPLETED FORM

The person lodging this form must send a copy to all other parties to the case.

Name of person lodging the application

Date

To lodge your completed form and any supporting attachments:

1. **Save the form and any supporting attachments to your computer** (Note – SAET does not require a signed version so there is no need to print and scan)
2. **Lodge the form and any supporting attachments:**
 - **Online** at www.saet.sa.gov.au/existingcase (preferred); or
 - **By email** to saet@sa.gov.au